



INDIANA ENVIRONMENTAL STEWARDSHIP PROGRAM ANNUAL PERFORMANCE REPORT

State Form 53475 (R5 / 2-17)
INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
ENVIRONMENTAL STEWARDSHIP PROGRAM

Indiana Department of Environmental Management
Office of Program Support
MC 64-00, Room IGCN 1316
100 North Senate Avenue
Indianapolis, IN 46204-2251
Telephone: (800) 988-7901
FAX: (317) 233-5627
E-mail: esp@idem.IN.gov

Please use this form if you are a member of the Indiana Environmental Stewardship Program (ESP) to report on progress toward objectives and targets AND certify ESP requirements continue to be achieved. Indiana ESP facilities must submit an Annual Performance Report (APR) by April 1st of every year, for each calendar year in which the entity has been a member for at least three (3) full months. Membership terms are renewed every four (4) years through submitting your APR. Your APR should be reviewed and signed by a senior manager at your facility prior to submittal. Once signed, e-mail the APR to IDEM at esp@idem.IN.gov. Please do not include any confidential business information in your annual performance report. Public access laws require IDEM to make the APR publicly available, which may include posting all portions of your report on the Indiana ESP Web site. If you have any questions, please contact IDEM at esp@idem.IN.gov or (800) 988-7901.

SECTION A		FACILITY INFORMATION	
Name of facility Robert Bosch LLC			
Name of parent company (if applicable) Robert Bosch LLC			
Street address (number and street) 1613 Progress Drive			
City / State / ZIP code Albion, Indiana 46701			
Website of facility / company www.bosch.us.com			
CONTACT INFORMATION			
Name of Contact (Mr. / Mrs. / Ms. / Dr.) Norman Vanlaningham		Title HSE	
Telephone number (260) 242-1943	FAX number (260) 636-1106	E-mail address norman.vanlaningham@us.bosch.com	
Mailing address (if different from facility address)			
City / State / ZIP Code			
REPORTING PERIOD			
Reporting period dates (mm/dd/yyyy – mm/dd/yyyy) 01/01/2017 -12/31/2017			
<p>1a. Is this the fourth Annual Performance Report of your membership term?</p> <p><input type="checkbox"/> Yes—If yes, answer question 1b.</p> <p><input checked="" type="checkbox"/> No—If no, skip to the "Change in Information" section of this report.</p> <p>1b. Do you wish to renew your Indiana Environmental Stewardship Program membership?</p> <p><input checked="" type="checkbox"/> Yes—If yes, please complete all sections of this annual report.</p> <p><input type="checkbox"/> No—If no, please complete all sections of this annual report except for Section F.</p>			
CHANGE IN INFORMATION			
In your ESP application and, perhaps, in previous annual performance reports, you described what your facility does or makes. Have there been any changes or additions to your facility's list of products or activities?			
<input type="checkbox"/> Yes—If yes, please describe them: _____			
<input type="checkbox"/> No			
SECTION B		PUBLIC OUTREACH AND PERFORMANCE REPORTING	
Why do we need this information? IDEM needs to know how environmental information was shared with the public.		What do you need to do? Describe how the facility has shared and plans to share environmental information.	
Please briefly describe the activities that your facility conducted during this reporting period to interact with the community on environmental issues and to report publicly on its environmental performance. Tier II reporting, Leadership Team Tree Planting, Environmental Week Clean Up			
Please indicate which of the following methods your facility plans to use to make its ESP Annual Performance Report available to the public. Please check as many as appropriate.			
<input type="checkbox"/> Web site (http://www.) <input type="checkbox"/> Open house <input type="checkbox"/> Meetings <input type="checkbox"/> Press releases <input checked="" type="checkbox"/> Other request			

SECTION C

ENVIRONMENTAL MANAGEMENT SYSTEM ASSESSMENT

Why do we need this information?

Facilities need to have implemented an EMS that meets certain criteria and use an ISO 14001 EMS Lead Auditor at least every thirty-six (36) months to assess the EMS.

What do you need to do?
Answer the following questions
about your EMS.

1.	What is the most recent date that an ISO 14001 EMS Lead Auditor performed an EMS assessment at your facility? <u>09/30/2017</u>																							
2.	Name, title, and organization of ISO 14001 EMS Lead Auditor who conducted the most recent EMS assessment: <u>Auditteam (LA, Co)</u> <u>Denise Lank</u> <u>Bureau Veritas</u>																							
3.	<p>Is the date of the most recent EMS assessment performed by an ISO 14001 EMS Lead Auditor within the past thirty-six (36) months?</p> <p><input checked="" type="checkbox"/> Yes—If yes, skip to Question 4.</p> <p><input type="checkbox"/> No—If no, please have your ISO 14001 EMS Lead Auditor complete and sign the following checklist, indicating whether or not your EMS meets the listed criteria for ESP membership:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Evidence of senior management support, commitment, and approval.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>A written environmental policy directed toward compliance, pollution prevention, and continuous improvement.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Identification of the environmental aspects at the entity.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Prioritization of the environmental aspects and a determination of those aspects deemed significant considering, at the minimum, environmental impacts and applicable laws and regulations.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Established priorities, and environmental objectives and targets for continuous improvement in environmental performance and for ensuring compliance with applicable environmental laws, regulations, and permit conditions. Objectives and targets must go beyond current legal requirements and specify the environmental media, types of pollution to be prevented or reduced, implementation activities, and projected time frames.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>An established community outreach mechanism that includes identifying and responding to community concerns; informing the community of important matters that affect the community; and reporting on the EMS, including reporting to the public on the environmental policy and significant aspects.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Incorporation of environmental and pollution prevention planning in the development of new products, processes, and services and modifications of existing processes.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Evidence of clear responsibility for implementation, training, monitoring, EMS maintenance, taking corrective action, and ensuring compliance with applicable environmental laws, regulations, and permit conditions.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Documentation of the implementation procedures and the results of implementation.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>Appropriate written EMS procedures.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> <td>An annual evaluation of the EMS with written results provided to senior management and affected employees.</td> </tr> </table>		<input type="checkbox"/> Yes <input type="checkbox"/> No	Evidence of senior management support, commitment, and approval.	<input type="checkbox"/> Yes <input type="checkbox"/> No	A written environmental policy directed toward compliance, pollution prevention, and continuous improvement.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Identification of the environmental aspects at the entity.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Prioritization of the environmental aspects and a determination of those aspects deemed significant considering, at the minimum, environmental impacts and applicable laws and regulations.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Established priorities, and environmental objectives and targets for continuous improvement in environmental performance and for ensuring compliance with applicable environmental laws, regulations, and permit conditions. 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<div style="display: flex; justify-content: space-between;"> Signature of ISO 14001 EMS Lead Auditor Date (month, day, year) </div>																								
4.	<p>Were any deficiencies found during the most recent EMS assessment?</p> <p><input checked="" type="checkbox"/> Yes—If yes, describe any deficiencies found and the corrective action taken to address each deficiency: <u>The Waste Handling Procedure, section 4.1.8 requires the use</u></p> <p><input type="checkbox"/> No</p>																							
5.	<p>What type of protocol was used to perform the independent EMS assessment?</p> <p><input checked="" type="checkbox"/> ISO 14001:2015 Certified audit</p> <p><input type="checkbox"/> ISO 14001:2004 Certified audit</p> <p><input type="checkbox"/> ESP Independent Assessment Protocol</p> <p><input type="checkbox"/> Other (please specify): _____</p>																							
6.	<p>Is the EMS certified to a recognized standard?</p> <p><input checked="" type="checkbox"/> Yes—If yes, what standard does the EMS follow (please provide a copy of the most recent certificate)?</p> <div style="display: flex; align-items: flex-start;"> <div style="flex: 1;"> <p><input checked="" type="checkbox"/> ISO 14001:2015</p> <p><input type="checkbox"/> ISO 14001:2004</p> <p><input type="checkbox"/> Responsible Care EMS</p> <p><input type="checkbox"/> Responsible Care 14001</p> </div> <div style="flex: 0.5; text-align: center;"> <input type="checkbox"/> </div> </div> <p><input type="checkbox"/> No</p>																							

SECTION C
**ENVIRONMENTAL MANAGEMENT SYSTEM ASSESSMENT
CONTINUED**

7. When was the last Senior Management review of your EMS completed?
 Month / Year: 06/2017
 Who headed the review (name and title)? Michael Sagan, Plant Manager,

8. When did your facility last conduct an internal or corporate environmental compliance audit? Do not include inspections or site visits by regulatory organizations.
 Scope of the compliance audit: A6 Self Assessment , A6 Surveillance Audit
 Month(s) / Year(s): 09/20/2016
 Who conducted the audit(s) (e.g., facility staff, corporate, third party)? Corporate Staff, Robert Bosch LLC HSE

9. Explain the emergencies experienced within the facility during the past year. Were the applicable emergency and contingency plans detailed in the EMS effective? What changes, if any, have been made to your facility's emergency or contingency plans?
None Experienced.

10. Has your facility corrected all instances of potential environmental non-compliance and EMS non-conformance identified during your audits and other assessments?
☒ Yes—If yes, briefly summarize corrective actions taken and other improvements made as a result of your EMS assessment(s) or compliance audit(s).
 1. Monthly Environmental Checklist edited with specific language to review UW container closure. (complete 09/01/2017)
 2. 5S Audit edited to specifically review Universal Waste Container Closure (Complete 09/12/2017)
 3. Review EHS SMS Training Matrix with Organizational leaders. (Scheduled 09/25/2017)
 4. Train FCM Employee on The Waste Handling Procedure, section 4.1.8 requiring the used fluorescent tube (Universal Waste) containers to be labeled and closed (unless bulbs are being added) (Complete 09/12/2017)
 5. Develop Training Plan for FCM role to alleviate missing training moving forward. (– due October 30, 2017)
☐ No—If no, please explain your plans to correct these instances. ☐ No such instances identified.

SECTION D
ADDITIONAL INFORMATION
Why do we need this information?

This information will help IDEM to effectively manage the Environmental Stewardship Program.

What do you need to do?

Answer the questions as completely as possible.

1. In addition to ESP, please list environmental awards received or voluntary programs participated in during the past twelve (12) months.
OSHA Voluntary Protection Program Star Certification - Updated 06/01/2017

2. Has your facility taken advantage of any ESP incentives? If so, please describe the implementation process and list additional benefits IDEM should consider.
Training Meetings.

3. If your facility was not registered to the ISO 14001 standard prior to becoming an ESP member, has ESP helped you to pursue registration? If so, how has ESP been instrumental in achieving registration?
N/A

SECTION E
ENVIRONMENTAL IMPROVEMENT INITIATIVE RESULTS
Why do we need this information?

Facilities need to share the results of the environmental improvement initiative that was pursued during the reporting period. IDEM needs to report cumulative program reduction results.

What do you need to do?

Reference Section F for "Category" and "Indicator" options to complete this section. Summarize your facility's progress on achieving the initiative you identified in the application or last year's APR. For assistance, please call (800) 988-7901 or email esp@idem.IN.gov.

Initiative #1			
Category 1: _____ Indicator 1: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Calendar year	2016	2600 metric tons	
Actual quantity (per year)	2017	1073.2 metric tons	
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units Production lbs.	

Production Quantity			NA
Normalization factor (Current year production ÷ Baseline year production)			
Normalized quantity (Actual current year quantity - Actual baseline quantity) x Normalization factor			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress.			
1. Entrance into an agreement with Heritage Interactive has been a large facilitator of this improvement. 2. Cardboard baling. Reduction in oily water waste (due to removal of old presses, replacement with new presses), upgrade of chiller towers, recognition of individual items segregated for recycle or reuse. (Cardboard, plastic motor carriers 5. Bolstered agreement with Absorbtech is now allowing us to launder shop rags along with brooms, booms and absorbents. (610 lbs industrial wiping towels, 13894 lbs of waste oil absorbents, 1146 lbs. of mop heads.)			

SECTION E ENVIRONMENTAL IMPROVEMENT INITIATIVE RESULTS
CONTINUED

Initiative #2

Category 2: _____ Indicator 2: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Calendar year			
Actual quantity (per year)			
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units	Production lbs.
Production Quantity			NA
Normalization factor (Current year production ÷ Baseline year production)			
Normalized quantity (Actual current year quantity - Actual baseline quantity) x Normalization factor			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress.			

Initiative #3

Category 3: _____ Indicator 3: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Calendar year			
Actual quantity (per year)			
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units	Production lbs.
Production Quantity			NA
Normalization factor (Current year production ÷ Baseline year production)			
Normalized quantity (Actual current year quantity - Actual baseline quantity) x Normalization factor			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress. The overall reduction of our waste is a total of combined efforts. Infrastructure and equipment upgrades (Presses, Chiller Towers), entering an agreement with a noted Waste Broker (Heritage Interactive) and working internally to segregate waste from general trash. An overall awareness by employees of our recycling and reuse efforts is a critical piece of this improvement.			
1. Briefly describe the <i>impacts or wastes</i> eliminated resulting from the environmental initiative(s). If multiple initiatives, please indicate which specifically. Reduced water consumption, reduced water waste. A 60% reduction in the Total Waste KPI and a 59% reduction in absolute total waste. In 2016, AiP recorded 2600.0 metric tons of total waste, and in 2017 AiP recorded 1073.2 metric tons of total waste.			
2. Are there other best management practices (BMPs) you can share correlating to your initiative(s)? Upgrade of equipment, Preventative Maintenance, Absorbtech utilization.			
1. Entrance into an agreement with Heritage Interactive has been a large facilitator of this improvement. 2. Cardboard baling. 3. Reduction in oily water waste due to removal of old presses, replacement with new presses along with the addition of containment pans and collection. 4. Recognition of individual items segregated for recycle or reuse. (Cardboard, plastic motor carriers 5. Bolstered agreement with vendor is now allowing us to launder shop rags along with brooms, booms and absorbents. (610 lbs industrial wiping towels, 13894 lbs of waste oil absorbents, 1146 lbs. of mop heads.) 6. Upgrade of chiller towers has reduced water consumption drastically. 7. Use of Justrite Cylinder Devalving Tool has reduced Hazardous Waste and increased scrap steel recycling. 8. Reduced scrap initiative by reducing overall scrap from presses. 9. Increased returnable dunnage			

3. If the objectives and targets associated with the environmental improvement initiative(s) were not attained, please verify continued progress toward the environmental initiative(s). If multiple initiatives, please indicate which specifically.

Please see attached.

4. Please provide a narrative summary of progress made toward *qualitative, significant* EMS objectives and targets, if any.

The overall reduction of our waste is a total of combined efforts. Infrastructure and equipment upgrades (Presses, Chiller Towers), entering an agreement with a noted Waste Broker (Heritage Interactive) and working internally to segregate waste from general trash. An overall awareness by employees of our recycling and reuse efforts is a critical piece of this improvement. Reduction of our water usage, reduction of oily water waste, reduction of general trash, and reduction of hazardous waste are all indicators of our efforts in our drive to O Landfill culture.

METRIC OR UNIT OF MEASUREMENT	PREVIOUS PERFORMANCE	CURRENT PERFORMANCE	PERCENT IMPROVEMENT
Gallons water from public supply.	5239000	2817000	(-46.230196)
Used Oil and Water (disposed)	260011	158256	(-39.1348)
General Trash (lbs)	199520	167878	(-15.8590)NA

5. Please list any state, U.S. EPA, or other partnership programs to which you are reporting this data (e.g., Energy Star, Project XL).

6. Is your entity willing to share the environmental improvement initiative(s) and its best management practices (BMPs) at the ESP Annual Meeting and/or a Partners for Pollution Prevention quarterly meeting or conference? ☐ Yes ☒ No

SECTION F ENVIRONMENTAL IMPROVEMENT INITIATIVE

Why do we need this information?

Facilities need to show they are committed to improving their environmental performance.

What do you need to do?

Refer to the Environmental Performance Table and answer the following questions.

1. Select the appropriate boxes in the following table to indicate the **category** and **indicator(s)** that represents the environmental improvement initiative selected by your facility. For the category and indicator selected, list the **baseline year** (e.g., 2015) and the **future year** (e.g., 2016). Next, list the **baseline annual quantity** (e.g., 5 tons) and **future annual quantity** (e.g., 2 tons) you are committing to achieve by the end of the future year.

Category	Indicator	Baseline Year 2017	Future Year 2017	Unit
<input type="checkbox"/> Material Procurement	<input type="checkbox"/> Recycled content			Pounds, tons
	<input type="checkbox"/> Hazardous/toxic components			Pounds, tons
<input type="checkbox"/> Suppliers' Environmental Performance	<input type="checkbox"/> Specify indicator: _____			As specified for the particular indicator
<input type="checkbox"/> Material Use	<input type="checkbox"/> Materials used			Pounds, tons
	<input type="checkbox"/> Hazardous materials used			Pounds, tons
	<input type="checkbox"/> Ozone depleting substances used			CFC-11 equivalent pounds
	<input type="checkbox"/> Total packaging materials used			Pounds, tons
<input checked="" type="checkbox"/> Water Use	<input checked="" type="checkbox"/> Total water used			Gallons
<input type="checkbox"/> Energy Use	<input checked="" type="checkbox"/> Electricity			kWh / MWh, Btu / MMBtu
	<input type="checkbox"/> Steam			kWh / MWh, gallons, ft ³
	<input type="checkbox"/> Natural gas			Btu / MMBtu
	<input type="checkbox"/> Diesel			Gallons
	<input type="checkbox"/> Propane / LPG			Btu / MMBtu, gallons
	<input type="checkbox"/> Gasoline			Gallons
	<input type="checkbox"/> Solar			kWh / MWh
	<input type="checkbox"/> Wind			kWh / MWh
	<input type="checkbox"/> Landfill gas			Btu / MMBtu
	<input type="checkbox"/> Combined heat and power			kWh / MWh, Btu / MMBtu
	<input type="checkbox"/> Other: _____			_____
<input type="checkbox"/> Land and Habitat	<input type="checkbox"/> Land and habitat conservation			Square feet, acres
	<input type="checkbox"/> Community land revitalization			Square feet, acres
<input type="checkbox"/> Air Emissions	<input type="checkbox"/> Total GHGs			MTCO2E
	<input type="checkbox"/> VOCs			Pounds, tons
	<input type="checkbox"/> NOx, SOx, PM _{2.5} , PM ₁₀ , or CO			Pounds, tons
	<input type="checkbox"/> Air toxics			Pounds, tons
	<input type="checkbox"/> Odor			European Odour Units

<input type="checkbox"/> Discharges to Water	<input type="checkbox"/> Radiation			Curies, Becquerels
	<input checked="" type="checkbox"/> Dust			Pounds, tons
	<input type="checkbox"/> COD or BOD			Pounds, tons
	<input type="checkbox"/> Toxics			Pounds, tons
	<input type="checkbox"/> Total suspended solids			Pounds, tons
	<input type="checkbox"/> Nutrients			Pounds, tons of N or P
	<input type="checkbox"/> Sediment from runoff			Pounds, tons
<input checked="" type="checkbox"/> Non-hazardous Waste <input checked="" type="checkbox"/> Hazardous Waste	<input type="checkbox"/> Pathogens			MPN/ml, CFU/ml
	<input checked="" type="checkbox"/> Landfill	167878 lbs	100000 lbs	Pounds, tons
	<input type="checkbox"/> Incineration			Pounds, tons
	<input checked="" type="checkbox"/> Reused/recycled off-site			Pounds, tons, gallons
	<input type="checkbox"/> Other: _____			Pounds, tons, gallons
<input type="checkbox"/> Noise	<input type="checkbox"/> Noise			dBa
<input type="checkbox"/> Vibration	<input type="checkbox"/> Vibration			Inches per second
<input type="checkbox"/> Products	<input type="checkbox"/> Expected lifetime energy use			kWh / MWh, Btu / MMBtu
	<input type="checkbox"/> Expected lifetime water use			Gallons
	<input type="checkbox"/> Expected lifetime waste to air, water, or land from product use			Pounds, tons
	<input type="checkbox"/> Waste to air, water, or land from disposal or recovery			Pounds, tons

If you need assistance filling out the form, please contact the ESP program manager at either esp@idem.in.gov or 1-(800) 988-7901.

SECTION F

FUTURE YEAR ENVIRONMENTAL IMPROVEMENT INITIATIVE

CONTINUED

2. If the environmental improvement initiative(s) will be *qualitative* in nature, please describe. Reduction in electrical usage and CO2 production
3. What activities or process changes do you plan to undertake at your facility to accomplish your initiative (e.g., technology changes in a particular process line, employee training)? Transition to LED lighting plant wide
4. Does this initiative address a significant aspect in your EMS?
 - ☒ Yes
 - ☐ No—If no, please explain why you believe this indicator should be included as an environmental improvement initiative: _____

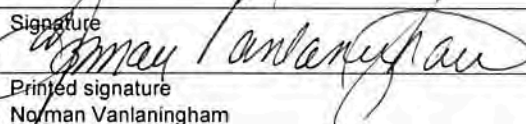
CERTIFICATION AND PLEDGE

On behalf of (name of facility) Robert Bosch LLC- Albion In

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this facility is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, Robert Bosch LLC- Albion In, commit to maintaining the principles and goals outlined in our Environmental Management System for our facility's Indiana Environmental Stewardship Program status. We agree to strive for full compliance with all regulations promulgated by the U.S. EPA, state, or local jurisdictions. We agree to promote the Indiana Environmental Stewardship Program and to share our success stories with other facilities. We understand that we must meet the requirement of implementing one (1) new, independent environmental improvement initiative each year of membership (for a total of four (4) initiatives), that the Annual Performance Report must be submitted to IDEM by April 1st of each year, and that we must reapply to the Indiana Environmental Stewardship Program every four (4) years.

I understand that the information provided in this Annual Performance Report will be public record. I am the senior facility manager or authorized facility signatory, and fully authorized to execute this statement on behalf of the corporation or other legal entity whose facility is submitting this Annual Performance Report.

Signature 	Date (month, day, year) 02/28/2018
Printed signature Norman Vanlaningham	Title HSE